



# BBQ BOOKING & CATERING FORM

MSLSC Function

MSLSC Member Private Function

*NB: Private functions are limited to Max 20 guests only.*

MEMBER NAME \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

EMAIL \_\_\_\_\_ CONTACT NO. \_\_\_\_\_

PURPOSE OF FUNCTION (e.g birthday) \_\_\_\_\_

FUNCTION DATE \_\_\_\_/\_\_\_\_/\_\_\_\_ START \_\_\_\_ am/pm FINISH \_\_\_\_ am/pm NO. OF GUESTS\* \_\_\_\_\_

*\*For private functions, please list names of guests on page 3.*

## CATERING REQUIREMENTS

*MSLSC Functions only.*

*All intra-club surfsports events must be approved by the DOSS. All intra-club patrol functions must be approved by the Club Captain*

*Please fill in quantities below:*

### FOOD

**Meats**

Sausages     Meat patties  
 Steak         Bacon\*

**Salad**

Lettuce         Onions  
 Tomato         Cheese

**Other**

Eggs\*         Buns  
 Bread sliced

*\* Breakfast items only*

### DRINK

**Non-alcoholic**

Lemonade     Pasito  
 Coke          Solo

**Beer**

XXXX Gold  
 Great Northern (Light)

**Wine**

White wine (preference) \_\_\_\_\_  
 Red wine (preference) \_\_\_\_\_

## OFFICE USE ONLY

APPROVED BY:

NAME \_\_\_\_\_ POSITION \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

## ACCOUNT ALLOCATION

BOATIES \$ \_\_\_\_\_  
 MASTERS \$ \_\_\_\_\_

CADETS \$ \_\_\_\_\_  
 NIPPERS \$ \_\_\_\_\_

IRB Racing \$ \_\_\_\_\_  
 Patrol \$ \_\_\_\_\_



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QUEENSLAND

## CODE OF CONDUCT FOR MEMBERS

### Members and all people involved in any way with SLS will:

- a) Respect the rights, dignity and worth of others—treat others as you would like to be treated yourself
- b) Be ethical, considerate, fair, courteous and honest in all dealings with other people and organisations
- c) Be professional in, and accept responsibility for your actions
- d) Be aware of and follow—at all times—SLS' standards, rules, policies and procedures and promote those standards, rules, policies and procedures to others
- e) Operate within the rules and spirit of the sport, including the national and international guidelines that govern SLS
- f) Understand the possible consequences of breaching the codes and/or this policy
- g) Report any breaches of the codes or this policy to the appropriate PPA
- h) Refrain from any form of abuse, harassment, discrimination and victimisation towards others
- i) Raise concerns regarding decisions of PPA through the appropriate channels and in a timely manner
- j) Provide a safe environment for the conduct of activities in accordance with any relevant SLSA policy
- k) Show concern, empathy and caution towards others that may be sick or injured
- l) Be a positive role model to all
- m) Respect and protect confidential information obtained through SLS activities or services; whether individuals and/or organisational information
- n) Maintain the required standard of accreditation and/or licensing of professional competencies, as applicable to the role(s)
- o) Ensure that any physical contact with others is appropriate to the situation and necessary for the person's skill development
- p) Refrain from intimate relations with persons over whom you have a position of authority
- q) Agree to abide by the codes
- r) Maintain a duty of care towards others
- s) Be impartial and accept the responsibility for all actions taken

### Person in Position of Authority (PPA):

*PPA include everyone who holds a position of authority in SLS, whether paid or unpaid, and includes, but is not limited to, all SLS Entity Individual Members. For the avoidance of doubt, PPA also includes Child or Young Person (CYP) who may hold a position of authority in SLS over other CYP.*

9 May 2018

## CHECKLIST

- I have read & understand MSLSC Policy Number MSLS006 – Member BBQ Area
- I agree to abide by all requirements as stated in MSLS006 – Member BBQ Area
- I have read and understand MSLSC Code of Conduct for Members – MSLS022
- I agree to be responsible for ALL guests behaviour – Please complete guest list on page 3

## DECLARATION

I \_\_\_\_\_ agree to the terms of use for the BBQ area in MSLC006, including the Code of Conduct from members & will be responsible for the use of the area and all guests.

NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_



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PLEASE LIST BELOW EXPECTED ATTENDEES

1.	16.
2.	17.
3.	18.
4.	19.
5.	20.
6.	21.
7.	22.
8.	23.
9.	24.
10.	25.
11.	26.
12.	27.
13.	28.
14.	29.
15.	30.