



Use of Members BBQ Area

Policy Number	MSLS0006
Date Issued	24/06/19
Approved/Endorsed By	MSLSC Executive Management Committee
Review Date	

PURPOSE

To provide guidance for members booking and using the Mooloolaba Surf Life Saving Club (MSLSC) BBQ area.

SCOPE

MSLSC is committed to ensure the Members BBQ area is maintained and accessible to all members, and its use complies with Code of Conduct for Members, OH&S and Government Liquor Licensing Laws.

This policy applies to all users of the BBQ area, including members, guests, visitors, employees, contractors and volunteers.

POLICY

Use of this area is for MSLSC Lifesaving Members and bookings are made through the Lifesaving Administration Office using the Club BBQ Area Booking Form as attached or available outside the Life Saving Office.

MSLSC members booking the area are responsible for the behaviour of their guests, who at all times must abide by the MSLSC Code of Conduct, State Laws, Liquor Licensing Laws and all relevant MSLSC policies.

Once the Lifesaving member leaves, ALL guests of the member must also vacate the premises.

Members booking the area should be aware and advise their guests accordingly that:

- The Area is under constant camera surveillance (Any application or special request to have this function turned off is made to and approved by the MSLSC Executive Management Committee at a schedule meeting).
- For privacy the BBQ area and adjacent inside lounge area are for MSLSC Lifesaving Members, and therefore by booking the BBQ area, does not give you sole usage rights. Other members may share the area whilst respecting everyone's rights.
- Maximum numbers limited to 30 only.
- Children are to be supervised at all times.
- The flag poles and evacuation bell are not to be played with by any persons.
- All guests are to be orientated with club premises, including evacuation exits, form up areas and toilet facilities. This is the responsibility of the booking member. In the event of an evacuation or fire emergency please ensure you head count your guests. If anyone is missing please notify the area warden (May be a club staff member until fire fighters arrive).
- Guests are limited to the members BBQ, lounge and grassed areas. Guests are not permitted in the boatshed, gym or any other areas other than the members areas stated.



Use of Members BBQ Area

- The kitchen area must be thoroughly cleaned after use; this includes removing all rubbish, cleaning all bench tops and washing/drying any cutlery or crockery used.
- The BBQ plate and associated area is to be thoroughly cleaned.
- **NO** food is to be left in the refrigerator
- Failure to clean up the area will incur a formal reprimand and possible ban on future use of this area.
- Any broken glass or spillages must be cleaned up immediately.
- At the conclusion of the function, **ALL** alcohol must be removed from the premises.
- **Under NO circumstances is alcohol to be served to anyone under the age of 18.** Breaches will result in disciplinary action and notifying the correct authorities.
- The entire area is a **NON SMOKING** area.

INTRA-CLUB FUNCTION

Small member functions i.e. after patrol or training BBQs etc are encouraged and most welcome. If there is an after patrol function, the Patrol Captain is responsible for the Members behavior and to ensure the area is left as per the Club Policy.

The official booking form is not required for these type of intra-club functions however the Patrol Captain or Coach etc must be the nominated person responsible for the function and be aware of the Club BBQ policy. They are to ensure the area is not previously booked or being used.

The Club Captain or Executive Management Committee member must be advised of the function and give approval **prior** to it occurring.

Associated Documents

- [MSLSC Code of Conduct for Members - MSLC022](#)
- [BBQ Booking & Catering Form – FRM005](#)
- QLD Government Liquor Licencing - <https://www.business.qld.gov.au/industries/hospitality-tourism-sport/liquor-gaming>