

# CIRCULAR



<b>Title:</b>	Working With Children – Training Requirements for Members
<b>Document ID:</b>	140.09.2021
<b>Department:</b>	Membership Development
<b>Audience:</b>	All Clubs, All Branches, SLSQ Council, SLSQ Board of Directors, SLSQ Officers, Advisors, Committees & Panels, All Staff
<b>Summary:</b>	Summary of new Training Requirements for Members with Blue Cards
<b>Date:</b>	01 <sup>st</sup> September 2021

Surf Life Saving Queensland is committed to the safety of children and young people in our association. To this end, there are some changes to the required training for members who hold Blue Cards.

In reference to previous circulars 112.07.2021 - Child Youth Risk Management Strategy Training Requirements and 130.08.2021 - SLSA Safeguarding Children and Young People Course, SLSQ would like to clarify the training needs of members and reiterate the responsibilities of affiliated entities.

We have also created a one-page ‘Working With Children – Training Requirements for Members User Guide’ (attached) for affiliated entities to use in communication with members

## 1. Who has to do the training ?

All members required to hold a Blue Card as per [MS06 Blue Card Screening Policy](#) will be required to complete both courses

## 2. How many courses are there?

Two

## 3. What are the courses?

### Course One – SLSQ Child Youth Risk Management Strategy

All organisations falling within the scope of the blue card system are required to develop and implement a child and youth risk management strategy (CYRMS) which addresses the eight minimum requirements.



### Course Two – SLSA Safeguarding Children and Young People Course

As part of the *Working with Children (Risk Management and screening) Act (Qld) 2000* and the associated *Regulations*, our members need to be provided training on the following topics:

- The warning signs that a child is being groomed by a predator;
- What constitutes harm (physical, emotional, neglect etc); and
- How to respond if we become aware of harm to a child



#### Surf Life Saving Queensland

18 Manning Street t. +61 7 3846 8000  
 South Brisbane QLD 4101 f. +61 7 3846 8008  
 PO Box 3747 w. lifesaving.com.au  
 South Brisbane QLD 4101 ABN 27 360 485 381

# CIRCULAR



## 4. How do members access the courses?

All courses are on the SLS Members Area in e-learning. Follow the instruction on the attached 'User Guide Working With Children – Training Requirements for Members'

Members must have an SLS Member Area Account to access

## 5. How long do the courses take?

SLSQ CYRMS : approximately 20 minutes

SLS Safeguarding for Children and Young People : approximately 20-40 minutes

## 6. What happens once a course is complete?

The course will be added to the members awards details – the member will be able to see this via their Members Area account and Clubs will be able to see this via SurfGuard

## 7. How often do members have to complete the courses?

All members with Blue Cards or who are applying for Blue Cards must complete both courses by the due dates

They then have to complete the training again on renewal of their Blue Card

## 8. What are the due dates for completion ?

31<sup>st</sup> October 2021 for both courses

Please note we have decreased the due date (as outlined in 130.08.2021) for SLSA Safeguarding Children and Young People Course

## 9. Responsibilities of Affiliated Entity's

Information relating to the training is to be distributed to all relevant members. Please refer to the attached 'User Guide Working With Children – Training Requirements for Members'

Clubs are asked to add this to all relevant communications with members including but not limited to Club Newsletters, Club Social Media, Club E-Mails

It is the responsibility of the Clubs to check all members with Blue Cards to ensure completion of the required courses.

Clubs are encouraged to ensure they have processes/policies in place for their paid staff

SLSQ in conjunction with the Branches will be carrying out compliance reviews relative to the completion of these courses.